



08 13 2013 School Board Meeting 1 30 PM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [Jade Bell, Union Academy](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2 Accept the Agenda of the August 13, 2013 School Board Meeting as Revised](#)

Attachment: [Shawn Jiles Bio for Charter Review Committee HS.pdf](#)

Attachment: [Jane Butler Bio for Charter Review Committee DW.pdf](#)

Attachment: [07 30 13 Work Session Minutes.pdf](#)

Attachment: [Proposed Audit Committee Members.pdf](#)

Motions:

Motion to accept the Agenda of the August 13, 2013 School Board Meeting as Revised. - PASS

Vote Results

Motion: Kay Fields

Second: Dick Mullenax

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Special Recognitions

3. [C-3 Polk Education Foundation](#)

Public Comments on Agenda Items

Approval of Minutes

4. [C-4 Approve Minutes of the July 30, 2013 Work Session](#)

Attachment: [07 30 13 Work Session Minutes.pdf](#)

Motions:	
Motion to approve the Minutes of the July 30, 2013 Work Session.	- PASS
Vote Results	
Motion: Debra Wright	
Second: Kay Fields	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye
Hunt Berryman	- Aye

5. [C-5 Approve Minutes of the July 30, 2013 School Board Meeting](#)

Attachment: [07 30 2013 School Board Minutes.pdf](#)

Motions:	
Motion to approve the Minutes of the July 30, 2013 School Board Meeting.	- PASS
Vote Results	
Motion: Dick Mullenax	
Second: Debra Wright	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye
Hunt Berryman	- Aye

6. [C-6 Approve Minutes of the July 23, 2013 Advertising Tentative Budget](#)

Attachment: [07 23 13 School Board Minutes.pdf](#)

Motions:	
Motion to approve the minutes of July 23, 2013 Advertisement of Tentative Budget.	- PASS
Vote Results	
Motion: Hunt Berryman	
Second: Tim Harris	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

7. [C-7 Approve Minutes of June 11, 2013 Work Session](#)

Attachment: [06 11 2013 Work Session Minutes.pdf](#)

Motions:

Motion to approve the minutes of the June 11, 2013 Work Session. - PASS

Vote Results

Motion: Lori Cunningham

Second: Debra Wright

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

Approval of Consent Agenda

8. [C-8 Approve Consent Agenda](#)

Motions:

Motion to approve the consent agenda. - PASS

Vote Results

Motion: Kay Fields

Second: Debra Wright

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

Hunt Berryman - Aye

New Administrator Announcements

9. [C-9 New Administrators](#)

Attachment: [Snively Elem Principal - M Smith.pdf](#)

Attachment: [Harrison School for the Arts Principal - D Ward.pdf](#)

Consent

Administration - Office of School Choice

10. [C-10 Charter Contract Modification for Achievement Academy](#)

Attachment: [BM Achievement Modification 8.13.13.pdf](#)

11. [C-11 Charter Contract Modification for Babson Park Elementary](#)

Attachment: [BM BPE Modification 8.13.13.pdf](#)

12. [C-12 Charter Contract Modification for Edward W. Bok Academy](#)

Attachment: [BM Bok Modification 8.13.13.pdf](#)

13. [C-13 Charter Contract Modification for Hillcrest Elementary](#)

Attachment: [BM Hillcrest Modification 8.13.13.pdf](#)

14. [C-14 Charter Contract Modification for Janie Howard Wilson Elementary](#)

Attachment: [BM JHW Modification 8.13.13.pdf](#)

15. [C-15 Charter Contract Modification for Lake Wales High School](#)

Attachment: [BM LWHS Modification 8.13.13.pdf](#)

16. [C-16 Charter Contract Modification for Magnolia Montessori Academy](#)

Attachment: [BM MMA Modification 8.13.13.pdf](#)

17. [C-17 Charter Contract Modification for Polk Avenue Elementary](#)

Attachment: [BM Polk Ave Modification 8.13.13.pdf](#)

18. [C-18 Charter Contract Modification for Polk State Lakeland Gateway to College Charter](#)

High School

Attachment: [BM PSLG Disaster Preparedness Plan 8.13.13.pdf \(Confidential Item\)](#)

Attachment: [BM PSLG Modification 8.13.13.pdf](#)

Business Services General Items

19. [C-19 Bid Recommendations](#)

Attachment: [Bid Rec 8-13-13.pdf](#)

Business Services Grant Applications

20. [C-20 Public Charter School Grant Program - South McKeel Academy Dissemination Grant](#)

Attachment: [BM S McKeel Grant 8.13.13.pdf](#)

Business Services Grant Applications with Positions

21. [C-21 Supplementary Instructional ESOL Support Grant - Title III](#)

Attachment: [Budget Impact Title III 13-14.pdf](#)

Attachment: [Title III Executive summary 13-14.pdf](#)

Attachment: [Title III 2013-2014.pdf](#)

Attachment: [Visio-Learning Support District SY14.pdf](#)

Business Services Contracts

22. [C-22 CSA, Holladay Child Development Services.](#)

Attachment: [Consultative Service Agreement 2013 14.pdf](#)

Attachment: [ATTACHMENT Holladay.pdf](#)

Attachment: [STATEMENT OF WORK.pdf](#)

Attachment: [Budget Impact Holladay 2013 14.pdf](#)

23. [C-23 School Board of Seminole County/ECTAC / Title I Program](#)

Attachment: [ECTAC Contract 2013-14 Polk.pdf](#)

Attachment: [ECTAC Funding Structure 2013-14.pdf](#)

24. [C-24 Agreement with the Winter Haven Hospital, Inc. Center for Behavioral Health for the PACE Program, ESE](#)

Attachment: [PACE 13-14.pdf](#)

25. [C-25 State Personnel Development Grant Subaward Agreement #: ORSP-12041-26556-9](#)

Attachment: [SPDG 13-14.pdf](#)

Business Services Donations - CASH

26. [C-26 \\$500.00 Donation from RODDA Construction, Inc. to Auburndale High School](#)

Attachment: [Rhodda.pdf](#)

27. [C-27 \\$1,000.00 Donation from Choe's Martial Arts to Southwest Middle School](#)

Facilities & Operations General Items – Construction Services

28. [C-28 Project #P-01399 \(Bid File #371-FRG-0313\)-Donald E. Woods Opportunity Center-Remodel Restrooms and Replace Windows](#)

Attachment: [P1399bidtab.pdf](#)

Facilities & Operations - Project Requests

29. [C-29 Project #P-01439-Daniel Jenkins Academy-Storm Drainage Modifications](#)
30. [C-30 Project #P-01438-Bethune Academy-Storm Drainage Modifications](#)
31. [C-31 Project #P-01440-Traviss Career Center-HVAC Upgrade-Cosmetology Suite](#)
32. [C-32 Project #P-01441-Griffin Elementary-Administration-Upgrade HVAC](#)
33. [C-33 Project #P-01442-Ben Hill Griffin Elementary-Install New Playground](#)
34. [C-34 Project #P-01443-Lincoln Avenue Academy-Storm Water Modifications](#)

Human Resource Services Recommendations

35. [C-35 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: Administrative and Instructional Recommendations Term Suppt 8-13-13.pdf (Confidential Item)

Attachment: [Administrative and Instructional Recommendations Agenda 8-13-13.pdf](#)

Minutes:

***Approved Personnel Recommendations

are Recorded in

Supplemental Minutes Book 75-A-13,

Pages 38 - 48***

36. [C-36 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: [Non-Instructional Recommendations Agenda 8-13-13.pdf](#)

Attachment: Non-Instructional Recommendations Term Suppt Docs8-13-13.pdf (Confidential Item)

Minutes:

***Approved Personnel Recommendations

are Recorded in

Supplemental Minutes Book 75-A-13,

Pages 38 - 48***

37. [C-37 Recommendations for Temporary Duty Assignments](#)

Attachment: [TDA 8-13-13.pdf](#)

Minutes:

***Approved Personnel Recommendations

are Recorded in

Supplemental Minutes Book 75-A-13,

Pages 38 - 48***

Human Resource Services Requests for Revised Job Descriptions

38. [Job Description Revisions as Presented at the July 30, 2013 Work Session](#)

Attachment: [Job Description Revisions 8-13-13 BD.pdf](#)

Information Systems & Technology General Items

39. [C-39 Grant-Purchased Equipment Donation to Private Schools, IST](#)

Attachment: [6 - Equipment Donation for St Joes and Resurrection.pdf](#)

Regular

Administration - Legal

40. [R- 40 RECESS for Attorney-Client Session](#)

Minutes:

School Board Attorney Wes Bridges requested the School Board recess for the previously scheduled Attorney/Client Session to discuss impending litigation cases.

The meeting recessed at 1:52 PM and reconvened at 2:10 PM.

Administration - School Board

41. [E-41 Set Aside Charter School Policy 4.020](#)

Motions:

Motion to set aside School Board policy 4.020 to increase community membership on the Charter Review Committee. - PASS

Vote Results

Motion: Lori Cunningham

Second: Debra Wright

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

42. [E-42: Approve Appointments to Charter Review Committee](#)

Attachment: [Jane Butler Bio for Charter Review Committee DW.pdf](#)

Attachment: [Shawn Jiles Bio for Charter Review Committee HS.pdf](#)

Motions:

Motion to approve appointment of Shawn Jiles and Jane Butler to the Charter Review Committee. - PASS

Vote Results

Motion: Hunt Berryman

Second: Lori Cunningham	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Motion Minutes: Mrs. Fields asked if the nominees had been contacted to see if they still wished to serve on the committee. Chair Sellers reported both nominees were called.

Business Services Contracts

43. [R-41 Agreement with Action Home Care, Inc., \\$250,000.00](#)

- Attachment: [Action Contract 2014.pdf](#)
- Attachment: [Action School Board Summary 2014.pdf](#)
- Attachment: [ACTION STATEMENT OF WORK 2014.pdf](#)
- Attachment: [Action Budget Impact 2014.pdf](#)

Motions:	
Motion to approve agreement with Action Home Care, Inc. for Prevention Services.	- PASS
Vote Results	
Motion: Kay Fields	
Second: Debra Wright	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

44. [R-42 Contract with Carlton Palms Educational Center , \\$181,745.31](#)

Attachment: [Cory Van Meter 13 14.pdf](#)
Attachment: [Sch A-Van Meter 6-12-13.pdf](#)

Motions:	
Motion to approve contract with Carlton Palms Educational Center to provide educational and residential services.	- PASS
Vote Results	
Motion: Lori Cunningham	
Second: Hunt Berryman	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

45. R-43 School Improvement Network PD360 Professional Development Program-
\$369,600

Attachment: [Polk PD360 Contract 2013-14.pdf](#)
Attachment: [PD360 STATEMENT OF WORK 2013-14 \(2\).pdf](#)
Attachment: [PD360 BUDGET IMPACT ANALYSIS 2013-14 \(2\).pdf](#)

Public Hearing

Superintendent's Report

46. [Superintendent's Report](#)

Minutes:

Superintendent LeRoy reported that staff have been working all summer to ensure a flawless opening of schools for the 2013-2014 school year. Senior Staff will be out at schools on the first few days next week to support as needed.

Over 1000 teachers are participating in rigorous professional development today and tomorrow.

Mrs. LeRoy announced that Community Meetings in each Board Member Districts are being scheduled and the information will be placed on the website.

The Kiwanis Club of Polk County has been collecting school supplies and financing for their annual 'Stuff the Bus' campaign. The items will be delivered to schools to assist students and families in need.

Citrus Connection has partnered with the school district to provide transportation for our secondary students to help them attend after school activities, tutoring, Saturday School, or other activities across the district.

Superintendent LeRoy wished everyone a great flawless opening.

Our next work session will be held at 12:30 PM on Tuesday, August 27, 2013 in the Superintendent's Conference Room followed by the School Board meeting at 5:00 PM in the auditorium located at 1915 S. Floral Avenue, Bartow.

Attorney's Report

Auditor's Report

47. [R-45 Approval of Revised Internal Audit Charter](#)

Attachment: [Proposed I A Charter- org.pdf](#)

Attachment: [Proposed I A Charter- mark up.pdf](#)

Attachment: [Proposed I A Charter- final draft.pdf](#)

Motions:

Motion to approve the revised Internal Audit Charter. - PASS

Vote Results

Motion: Kay Fields

Second: Hunt Berryman

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

48. [R-46 Approval of Audit Committee Nominations](#)

Attachment: [AUDIT COM CHARTER 5-8-07.pdf](#)

Attachment: [Proposed Audit Committee Members.pdf](#)

Motions:
Motion to approve the nomination of Lynn Norris, Andrew McGinnis, and Mary Pena to the Audit Committee. - PASS

Vote Results

Motion: Dick Mullenax

Second: Lori Cunningham

Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Board Members' Report

49. [Hunt Berryman, District 1](#)

Minutes: Mr. Berryman wished the staff and students a successful school year.

50. [Lori Cunningham, District 2](#)

Minutes: Mrs. Cunningham welcomed everyone back to a new exciting school year.

51. [Hazel Sellers, District 3](#)

Minutes: Mrs. Sellers complimented the Superintendent and her staff for the 'TEAM' approach to the challenges facing the district.

52. [Dick Mullenax, District 4](#)

Minutes: Mr. Mullenax wished everyone a safe, orderly, flawless opening this year.

53. [Kay Fields, District 5](#)

Minutes: Mrs. Fields is praying for a great school year.

54. [Debra Wright, District 6](#)

Minutes:

Mrs. Wright wished everyone a successful year. She praised the collaborative efforts of Tom Phillips with the Citrus Connection and Rob Davis, Director of Support Services, to provide transportation for students.

Mrs. Wright complimented the District's Print Shop for their excellent finished product and voiced her appreciation for the Pre-K and Support Services personnel.

55. [Tim Harris, District 7](#)

Minutes:

As the Board Liaison to the PreK Program, Mr. Harris attended their opening training session last week. He stated that if the program were a school it would be the largest school in the district with an enrollment of over 2700 students.

He voiced his appreciation to the Superintendent's staff for reaching out to be of services to our schools in assisting them on a flawless opening next week.

Public Comments Addressing Items Not on Agenda

56. [SPEAKERS](#)

Minutes:

L.D. Wilcox wished everyone a great beginning to a new school year.

Tom Phillips of Lakeland Area Mass Transit, welcomed the opportunity to partner with Polk County Schools to provide the Community of Learning Transportation (COLT) Services. This will allow 25,000 Polk County high school students universal, 6 days a week, access to county-wide transportation through Citrus Connection and Winter Haven Transit, including the 416 and 427 lines servicing the Poinciana and Haines City areas.

Larry Milhorn, President of AFSCME, voiced his appreciation to the Board for bringing Superintendent LeRoy to the district. Under her direction and leadership, negotiations are moving forward.

Adjournment

Meeting adjourned at 2:43 PM. Minutes were approved and attested this 27th day of August, 2013.

Hazel Sellers, Board Chair

Kathryn M. LeRoy, Superintendent